

**TUESDAY, APRIL 15, 2025**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, April 15, 2025, with the following members present: Mr. Jay H. Wippel and Mr. Gary K. Scherer. April Metzger, County Administrator, was also in attendance. Mr. Harold R. Henson was absent from today's session.

- Senator Michelle Reynolds sat in today's session.

**In the Matter of  
CEDA Agreement in South Bloomfield:**

Joe Allen, Village of South Bloomfield and Aaron Thomas, South Bloomfield Mayor, stop in to discuss CEDA Agreement and water and sewer with the Commissioners. Mr. Allen discussed Duvall Road and the agreement that was made 20 years ago to protect the area. His concern is with how the waterline is being run. Commissioner Wippel explained that they learned that the Harrison Township Trustees approved the easement for the waterline a year and a half ago and then later tried to pass a resolution to stop the process. Commissioner Wippel addresses that the new bridge and Duvall Court will be added the annexation area line. Mr. Allen stated that the line should be moved north and not south. Mr. Allen stated that the land use plan will be completed in 90 days.

**In the Matter of  
Minutes Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to approve the minutes from April 8, 2025, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Bills Approved for Payment:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated April 15, 2025, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of **\$394,172.56** the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Then and Now Certification Approved for Payment:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and

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free from any previous encumbrance. The Then and Now Certification has been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated April 15, 2025, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of **\$175,055.99** on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Amended Certificate Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

**Resolution No.: PC-041525-26**

**WHEREAS**, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$30,000.00 to amend the following funds:

**\$30,000.00 – 410.0000.4901 – Transfer Fairgrounds Capital Improvements - Commissioners**

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2025:

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Appropriations Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for APPROPRIATIONS:

**\$2,590,000.00 – 957.6149.5506 – Knollwood/ Wintergreen Infrastructure Improvement  
Contracts/ Projects – Engineer**

**\$8,421.12 – 101.1105.5703 – Contingencies – Commissioners**

**\$25,000.00 – 410.7104.5401 – Fairgrounds Capital Improvements Contract Services – Commissioners**

**\$5,941.81 – 239.2059.5901 – Other Expenses IDEP High Visibility Overtime Grant HVEO – Sheriff**

**\$5,941.81 – 239.2088.5901 – Other Expenses STEP High Visibility Overtime HVEO - Sheriff**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of**  
**Transfer and Reappropriations Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for TRANSFER AND REAPPROPRIATIONS:

**\$8,421.12 – 101.1105.5703 – Contingencies – Commissioners**  
**TO**  
**101.1111.5203 – IT Insurance – Commissioners**

**\$246.81 – 239.2059.5205 – Worker’s Comp IDEP HVEO – Sheriff**  
**TO**  
**239.2059.5901 – Other Expenses IDEP HVEO – Sheriff**

**\$3,000.00 – 101.1108.5527 – Building Department Vehicle Expenses – Commissioners**  
**TO**  
**101.1108.5501 -Building Department Equipment - Commissioners**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Fund Transfer Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for FUND TRANSFER:

**\$25,000.00 – 101.1105.5701 – Transfer Out – Commissioners**  
**TO**  
**410.0000.4901 – Transfer Fairgrounds Capital Improvements - Commissioners**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Cash Advance Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for CASH ADVANCE:

**\$42,558.63 – 101.1105.5801 – Advances Out General Fund – Sheriff**  
**TO**  
**239.000.4910 – Advances In High Visibility Overtime Grant HVEO - Sheriff**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**New Fund Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for NEW FUND:

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**121 – Organized Crime Commission Fund - Auditor**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
New Line Item Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for NEW LINE ITEM:

**121.0000.4303 – Vendors License Fee OCC - Auditor**

**121.1139.5478 – Remittance to State Organized Crime Commissioners – Auditor**

**239.2059.5901 – Other Expenses HVEO IDEP – Sheriff**

**239.2088.5901 – Other Expenses HVEO STEP - Sheriff**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Blanket Purchase Order Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for BLANKET PURCHASE ORDER:

**BL250463 - \$6,188.62 – 239.2059.5901 – Other Expenses IDEP HVEO – Sheriff**

**BL250464 - \$5,941.81 – 239.2088.5901 – Other Expenses STEP HVEO - Sheriff**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Report Provided by Robert Adkins:**

The following is a summary of the report provided by Robert Adkins, IT Director.

- Continuing to support migration from Benchmark to Henschen
- Completed recommendations from Sophos from MDR health check and created enterprise portal.
- Continuing the work with Mark to get the Sheriff Office users accounts onto the county domain
- IDNetworks is still working on their jail management migration
- Reestablished 2-factor login with yubikey for BOE.
- Working with E-MetroTel on configuration of phones

**In the Matter of  
Report Provided by Preston Schumacker:**

The following is a summary of the report provided by Preston Schumacker, Dog Warden.

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- Mr. Schumacker reported that they are housing 15 dogs. There were 9 visitors to the shelter last week and 4 volunteers.

**In the Matter of  
Report Provided by Tim McGinnis:**

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- Planning Commission: May 13<sup>th</sup>
  - Upcoming Subdivision(s)
  - Platting Variance Request
- Outstanding Plats:
  - Graham Ravines Sketch Plan
- Lot Splits:
  - Approved 2 lot splits in the last week, 9 open applications currently.
- CDBG
  - Programmatic Agreement (Ohio State Historic Preservation)
- Smart Growth – Jackson Township Application

**In the Matter of  
Report Provided by Marc Rogols:**

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- There were no BWC claims filed for the week. There are two total BWC claims for 2025. There was one unemployment claim filed for a past Development Disabilities employee. Appeal being processed at Development Disabilities. Total unemployment claims filed are at one for 2025.
- Govdeals: No report
- Building Department: Mr. Rogols met with John Ankrom and Kelly Kight Monday, April 14<sup>th</sup> regarding an expansion project going out to bid in a couple weeks.
- Casualty Insurance: Civil litigation claims filed with CORSA. No change.
- One new hire packet was sent out last week (JFS). A total of 23 new hire packets have been handed out in 2025. Job openings for part-time and full-time Custodial (three applications received and interviews pending), Auditor's Office Weights and Measure Inspector posted last week (status unknown). P3 Administrative Assistant newly posted. Dog Shelter Deputy Dog Warden posted and pending interviews. Juvenile Court Bailiff and Juvenile Court Probation Officer positions posted. Clerk of Courts Deputy Clerk (Legal division) posted.
- Maintenance:
  - The renovation of the Clerk of Courts: Awaiting front counter from Pine Valley.
  - Judge Chafin's Office and courtroom updates pending.
  - JFS elevator replacement (2025 capital improvement) projected in May.
  - Memorial Hall chair lift replacement (2025 capital improvement) July-August.
  - Accurate Maintenance Agreement expired. Updating. Possible meeting with two other companies.
  - Memorial Hall Theater plaster issues. In house fix.
- Cintas Contracts for Maintenance and Dog Shelter are still working on clarification.
- HR Department development: Fairfield County meeting Monday, April 14<sup>th</sup>. Scheduled Elected Officials meeting scheduled Thursday, April 17<sup>th</sup> to discuss HR Department.
- OhioHealth Drug testing meeting Thursday, April 24<sup>th</sup>.

**In the Matter of  
Building Department Monthly Report:**

The monthly report for the Pickaway County Building Department was filed for the month ending May 2025.

A total of \$34,078.71 was reported to be collected as follows:

<b>Permits</b>		
Registration	46	\$3,450.00
Commercial	16	\$13,170.46

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Residential	85	\$17,458.25
<b>Total Inspections Performed</b>		
Residential	330	
Commercial	54	
Terry Haugh	0	
<b>Total Inspections</b>	<b>467</b>	
Commercial Plan Review	64	

<b>New Home Permits by Jurisdiction:</b>	
City	5
Commercial Point	10
Darby Twp.	2
Williamsport	1
Walnut Twp.	1
Madison Twp.	1
Washington Twp.	1
Jackson Twp.	1
New Holland	1
<b>Total New Homes</b>	<b>23</b>

**In the Matter of**  
**Report Provided by Tiffany Nash:**

The following is a summary of the report provided by Tiffany Nash, EMA Director.

- Approvals - None
- This Week
  - COTS Communication Drills – 4/16
  - SERC Coffee Talk: Weather for Hazmat – 4/16
  - Fire Chief's Meeting – 4/16
  - OEMA Grant Office Hours – 4/17
- Next Week
  - Healthcare Coalition Meeting – 4/21
  - Radio Programming with Motorola Solutions (onsite) – 4/22
  - RHEP Coalition Meeting (Regional Healthcare Coalition) – 4/22
- Programs
  - EMA Operations
    - Assisting Board of Elections for generator and logistics for May 6th election and rest of elections this year
    - Checked in with OSHP for small aircraft accident – No needs from EMA
    - Received letter for Supplemental EMPG Allocations - \$6,870 (difference between SFY23 and SFY24 EMPG allocations)
  - 911 Coordinator – Nothing new to report
  - LEPC –
    - Committee approved writing for the PUCO grant for training (due April 30th)
    - July meeting includes the election of officers and renewing membership list
      - Will then be brought to Commissioners to approve
  - Radio Programming
    - Motorola Solutions coming down April 22 to assist with mass programming
    - Continue to work through this project
  - CERT
    - Working with the Fair Board to discuss CERT and the Fair's needs
    - Attempting to coordinate a meeting with the Fair Board, Medical Reserve Corp, Berger, Clearcreek, and Circleville Fire

**In the Matter of**  
**Executive Session:**

At 9:36 a.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to enter into Executive Session pursuant to ORC §121.22 (G) (3) pending or imminent court action;

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with April Metzger, County Administrator, Marc Rogols, County Deputy Administrator, Preston Schumacker, Dog Warden, Senator Michelle Reynolds and Cameron Bryant and Angela Karr, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 9:50 a.m., the Commissioners exited Executive Session and Commissioner Jay Wippel offered the motion, seconded by Commissioner Gary Scherer, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No Action taken.

**In the Matter of  
Executive Session:**

At 9:51 a.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to enter into Executive Session pursuant to ORC §121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation, etc., of a public employee with April Metzger, County Administrator, Marc Rogols, County Deputy Administrator, Senator Michelle Reynolds, Cameron Bryant and Angela Karr, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 9:55 a.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No Action taken.

**In the Matter of  
Resolution Adopted Authorizing  
Participation in the ODOT Winter Contract for Road Salt:**

At the request of Chris Mullins, Pickaway County Engineer, Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution which authorizes participation in the Ohio Department of Transportation's (ODOT) annual winter road salt bid (2025) for the purchase of road salt/sodium chloride:

**Resolution No.: PC-041525-27**

**RESOLUTION AUTHORIZING PARTICIPATION  
IN THE ODOT ROAD SALT CONTRACTS AWARDED IN 2025**

**WHEREAS**, the Board of Pickaway County Commissioners (hereinafter referred to as the "Political Subdivision") hereby submits this written agreement to participate in the Ohio Department of

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Transportation's (ODOT) annual road salt bid in accordance with Ohio Revised Code 5513.01(B) and hereby agrees to all of the following terms and conditions in its participation of the ODOT road salt contract:

- a. The Political Subdivision hereby agrees to be bound by all terms and conditions established by ODOT in the road salt contract and acknowledges that upon award of the contract by the Director of ODOT it shall be bound by all such terms and conditions included in the contract; and
- b. The Political Subdivision hereby acknowledges that upon the Director of ODOT's signing of the road salt contract, it shall effectively form a contract between the awarded salt supplier and the Political Subdivision; and
- c. The Political Subdivision agrees to be solely responsible for resolving all claims or disputes arising out of its participation in the ODOT road salt contract and agrees that each party hereto shall be responsible for liability associated with that party's own errors, actions, and failures to act.
- d. The Political Subdivision's electronic order for Sodium Chloride (Road Salt) will be the amount the Political Subdivision agrees to purchase from its awarded salt supplier at the delivered bid price per ton awarded by the Director of ODOT; and
- e. The Political Subdivision hereby agrees to purchase a minimum of 90% of its electronically **submitted** salt quantities from its awarded salt supplier during the contract's effective period; and
- f. The Political Subdivision hereby agrees to place orders with and directly pay the awarded salt supplier on a net 30 basis for all road salt it receives pursuant to ODOT salt contract; and
- g. The Political Subdivision acknowledges that should it wish to rescind this participation agreement it will do so by written, emailed request by no later than Friday, May 2<sup>nd</sup> **by 5:00 p.m.** The written, emailed request to rescind this participation agreement must be received by the ODOT Office of Contract Sales, Purchasing Section email: [Contracts.Purchasing@dot.ohio.gov](mailto:Contracts.Purchasing@dot.ohio.gov) by the deadline. The Department, upon receipt, will respond that it has received the request and that it has effectively removed the Political Subdivision's participation request. Furthermore, it is the sole responsibility of the Political Subdivision to ensure ODOT has received this participation agreement as well as the receipt of any request to rescind this participation agreement. The Department shall not be held responsible or liable for failure to receive a Political Subdivision's participation agreement and/or a Political Subdivision's request to rescind its participation agreement.

**NOW, THEREFORE**, be it ordained by the following authorized person(s) that this participation agreement for the ODOT road salt contract is hereby approved, funding has been authorized, and the Political Subdivision agrees to the above terms and conditions regarding participation on the ODOT salt contract:

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Knollwood Wastewater Treatment Plant and**  
**Wintergreen Lift Station Project**  
**Request for Change Order and Change Order No. 1**  
**With Darby Creek Excavating**  
**For Pickaway County Engineer Department:**

Chris Mullin, County Engineer submitted a Request for Change Order for the Knollwood Wastewater Treatment Plant & Wintergreen Lift Station project. Change Order No. 1 from Darby Creek Excavating is in the amount of \$6,945.75 to accommodate an additional six inputs from equipment alarms and equipment monitoring at each site per the owner's request. Commissioner Gary Scherer offered the motion, second by Commissioner Jay Wippel, to approve and authorize Commissioner Wippel to sign the Request for Change Order and Change Order No. 1.

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Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Knollwood Wastewater Treatment Plant and**  
**Wintergreen Lift Station Project**  
**Pay Estimate #2 with Darby Creek Excavating**  
**For Pickaway County Engineer Department:**

Chris Mullin, County Engineer submitted a pay estimate for the Knollwood Wastewater Treatment Plant & Wintergreen Lift Station project. Pay estimate from Darby Creek Excavating is for the period of March 1, 2025, through April 1, 2025, in the amount of \$199,226.00. Commissioner Gary Scherer offered the motion, second by Commissioner Jay Wippel, to approve and authorize Commissioner Wippel to sign the Contractor's Application for Payment No.2.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Ross, Pickaway, Highland, Fayette**  
**Joint Solid Waste Management District**  
**Policy Committee Appointees:**

Commissioner Gary Scherer offered the motion, second by Commissioner Jay Wippel, the Pickaway County Commissioners representative on the Policy Committee of the Ross, Pickaway, Highland, Fayette Joint Solid Waste Management District, to name the following as the selection to the District's Policy Committee to represent the general interests of the Citizens within Pickaway County. Their appointments will expire on April 27, 2027.

**Ed Cox – Public of Pickaway County**  
**Ashley Chojnacki - Industrial/Commercial/ Institutional Waste Generators**  
**Judi White – Public At Large**  
**Felecia Vanover – Citizens of Pickaway County**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Auditor's Letter to Auditor of State**  
**For Accuracy and Completeness of Census Data**  
**To Ohio Public Employees Retirement System:**

Brad Washburn, Pickaway County Auditor prepared a letter to Keith Faber, Auditor of State relative to examination of the accuracy and completeness of the census data and pensionable wages reported to the Ohio Public Employees Retirement System as of December 31, 2024. Commissioner Gary Scherer offered the motion, second by Commissioner Jay Wippel, to approve and authorize Commissioner Wippel to sign the letter to Keith Faber, Auditor of State.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of**  
**Community Development Block Grant**  
**Non-Entitlement Programmatic Agreement:**

Tim McGinnis, Planning and Development, presented a Non-Entitlement Programmatic Agreement for coordination between the county and Ohio's State Historic Preservation Office for the Administration of Programs using HUD Allocated Funds with Delegated Review Responsibilities Authorized Under 24 CFR Part 58. Commissioner Gary Scherer offered the motion, second by Commissioner Jay Wippel, to approve and authorize Commissioner Wippel to sign the Non-Entitlement Programmatic Agreement (expires December 31, 2029).

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Report Provided by Chief Brown:**

The following is a summary of the report provided by Chief James Brown, Pickaway County Sheriff's Office:

- Chief Brown discussed the minor plane accident on the runway at the Pickaway County Airport. There has been four pursuits in the last few days. An incident with a dog that attacked neighbors chickens.
- Radios are in and set with Spencer Bennett Thursday to do the code plugs.
- Jail inspection is September 16<sup>th</sup>. There are concerns with a few windows that do not pass inspections. It was included in the grant application for a total project at \$5 million. Deputy Matt Evans asked if we can get a quote to just replace those windows prior to inspection. Commissioners will proceed to get a quote.

**In the Matter of**  
**Park District Director Introduction:**

Tom Davis and Craig Sanders, Park District, met with the Commissioners to introduce Mr. Sanders as the new Park Director. Mr. Sanders was originally from Gallipolis and graduated from Circleville Bible College. The last 6 years he was a Park Manager at McIntyre Park District in Gallia County. Park District is considering buying 53 acres of vacant land in Williamsport for \$425,000. The land is along Darby Creek and comes up to the back side of Metzger Preserve. The second property is Wesley Commons to put in a proposed connector trail to Roundtown Trail. The restoration of the wetlands is underway by Appalachian Ohio Alliance (AOA) at the new headquarters of Park District. Mr. Davis explained that they are looking for funds in the state capital budget to help turn the clubhouse into a natural resource center for their education center.

**In the Matter of**  
**County Administrator Report:**

The following is a summary of the report provided by April Metzger, County Administrator:

- Mrs. Metzger gave a breakdown of her visit to Fairfield County with Mr. Rogols to view their HR Department.
- Mrs. Metzger has a meeting with the Village of Ashville Friday, April 18<sup>th</sup> at 10:00 a.m. to discuss the village wanting to take over their own permitting/inspections.
- Smart Growth Meeting: Jackson Township was approved for updated zoning.
- Elected Officials Meeting Thursday, April 17<sup>th</sup> at 2:00 p.m. at the Commissioners' Office to discuss a centralized HR Department.
- The Building Department was contacted by an engineering group regarding data center south of Dupont.

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**In the Matter of**  
**Senator Michelle Reynolds:**

Senator Reynolds found sitting in today was very helpful to see what is going on in Pickaway County. There is a lot of things going on in the senate and she looks forward to working with the Commissioner for Pickaway County.

**In the Matter of**  
**Weekly Dog Warden Report:**

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for the week ending April 12, 2025.

A total of \$855 was reported collected as follows: \$195 in dog license; \$105 in dog license late penalty; \$50 in adoptions; \$80 in owner turn-in euthanized; \$100 in redemptions; \$10 in boarding revenue; \$190 in private donations and \$1250 in micro chip fees.

Two (2) stray dogs were processed in; five (5) dogs were adopted.

With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Scherer, to adjourn.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President {absent}

Gary K. Scherer, Commissioner  
BOARD OF COUNTY COMMISSIONERS  
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Attest: Angela Karr, Clerk